

## **AAVB Reopening Guidelines for Learners, Parents, and the Community: 2022**

**\*\*\*This document has been sent to parents, is posted at the entrance to our space, and is posted on our website at [www.actonvenice.org](http://www.actonvenice.org)**

### **Exposure Management Plan- AAVB- Updated March 2022**

#### **Exposure Management Planning Prior to 1 COVID-19 Case at School**

Our Task Force (made up of guides, board members, parents, and community members) is responsible for establishing and enforcing all COVID-19 safety protocols and ensuring that staff and students receive education about COVID-19. **Brad Barrish** is our COVID-19 Compliance Officer who serves as a liaison to DPH in the event of a COVID-19 cluster or outbreak at our location.

All students and employees who have been exposed outside of school are not required to quarantine. They must a.) wear a mask at all times around others for 10 days, b.) monitor for symptoms, and c.) test between day 3 and day 5 from exposure. (Day of exposure counts as Day 0). If a student or employee develops symptoms or tests positive, they must follow quarantine guidelines: <http://publichealth.lacounty.gov/acd/ncorona2019/covidisolation/>

#### **Exposure Management for 1 COVID-19 Case at School**

If school is notified of 1 confirmed case (student or employee), the Task Force will request that the case follow Home Isolation Instructions for COVID-19 (<http://publichealth.lacounty.gov/acd/ncorona2019/covidisolation/>) and the school will offer remote learning for 10 days for anyone who prefers remote learning.

Our Task Force will inform the case that DPH will follow-up directly with the case through the DPH Case and Contact Investigation Program to collect additional information and issue the Health Officer Order for Case Isolation.

Our Task Force will work with the case to generate a list of students and employees with exposure to the case during the infectious period. Our School Compliance Officer will provide DPH with the names and contact information of the case and identified contacts within 1 business day of notification of a confirmed case.

Students and staff with COVID-19 can end isolation after Day\* 5 ONLY if all of the following criteria are met: 1. A COVID-19 viral test\*\* collected on Day 5 or later is negative, and 2. No fever for at least 24 hours without the use of fever-reducing medicine, and 3. Other symptoms are improving --or-- Isolation can end after Day 10 if both these criteria are met: 1. No fever for at least 24 hours without the use of fever-reducing medicine, and 2. Other symptoms are not present or are improving. \*For symptomatic students and staff, Day 0 is the first day of symptoms; Day 1 is the first full day after symptoms develop. For asymptomatic students and staff, Day 0 is the day the first positive test was collected; Day 1 is the first full day after the positive test was collected. \*\*The test must be an FDA authorized viral test (e.g., PCR or Antigen test, including at-home tests). An antigen test is preferred for testing out of isolation.

**A person is considered to have been exposed if they are one of the following:**

- An individual who was within 6 feet of the infected person for more than 15 minutes in a 24 hour period even if a non-medical face covering was worn;
- An individual who had unprotected contact with the infected person's body fluids and/or secretions of a person with confirmed or suspected COVID-19 (e.g., being coughed or sneezed on, sharing utensils or saliva, or providing care without using appropriate protective equipment).

**Students and employees that are identified to have an exposure to the case are notified by the School Compliance Task Force through a letter. The notification should include the following elements:**

- Instruct students and employees with an exposure to the case to test for COVID-19, whether or not they have symptoms, on day 3, 4, or 5, or exposure and inform the school of test results. This will determine the extent of disease spread at school and serve as a basis for further control measures. Individuals who need assistance finding a medical provider can call the LA County Information line 2-1-1, which is available 24/7.
- Notification that DPH will follow-up directly with exposed students and employees through the DPH Case and Contact Investigation Program to collect additional information and issue the Health Officer Order for Quarantine.

School Compliance Task Force will determine whether additional notification is needed to inform the wider school community about the school exposure and precautions being taken to prevent spread of COVID-19.

## **Exposure Management for 2 COVID-19 Cases at School within a 14-day Period**

If the school is notified of 2 confirmed cases (students and/or employees) within a 14- day period, school follows required steps for 1 confirmed case AND

School Compliance Task Force consults with Public Health to determine whether the 2 cases are epidemiologically linked, meaning that the two affected individuals were both present at some point in the same setting during the same time period while either or both were infectious.\* Schools should contact DPH for assistance in determining whether cases are epidemiologically linked by emailing [ACDC-Education@ph.lacounty.gov](mailto:ACDC-Education@ph.lacounty.gov) or by calling the TK-12 School COVID-19 Case Reporting Call Center.

\*A case is considered to be infectious from 2 days before symptoms first appeared until isolation ends. A person with a positive COVID-19 test but no symptoms is considered to be infectious from 2 days before their test was taken until isolation ends. Determination of epidemiological links between cases may require further investigation to assess exposure history and identify all possible locations and persons that may have been exposed to the case while infectious at the site.

NOTE: Epidemiologically linked cases include persons with identifiable connections to each other such as sharing a physical space (e.g., in a classroom, school event, sports team, other extracurricular activities, school transportation, office site), indicating a higher likelihood of linked spread of disease in that setting rather than sporadic transmission from the broader community. If epidemiological links exist, DPH will advise the school on important steps to take and communications to students and employees on precautions to take to prevent further spread at the school, including implementation of site- specific interventions for infection control.

## **Exposure Management for $\geq 3$ COVID-19 Cases at School within a 14-day Period**

If the school identifies a cluster of 3 or more confirmed cases within a 14-day period, the school should proceed with the following steps:

Report the cluster immediately to DPH by calling the TK-12 School COVID-19 Case Reporting Call Center or by submitting a report online at:

<http://www.redcap.link/lacdph.educationsector.covidreport>. If online reporting is not possible, reporting can be done manually by downloading and completing the COVID-19 Case and Contact Line List for the Education Sector and sending it to [ACDC-Education@ph.lacounty.gov](mailto:ACDC-Education@ph.lacounty.gov).

**Outbreak Criteria:** At least 3 confirmed cases of COVID-19 within a 14-day period of each other in a specified group\* with members who are epidemiologically linked, do not share a household, and are not a close contact of each other outside of the campus.

**Specified groups** include persons that share a common membership at school (e.g., classroom, school event, sport teams, other school extracurricular activities, school transportation, office site). Epidemiological links require the infected persons to have been present at some point in the same setting during the same time period while infectious.

- If outbreak criteria are not met, DPH will advise the school to continue with routine exposure management.
- If outbreak criteria are met and DPH recommends an outbreak response, DPH will notify the school that an outbreak investigation has been activated and a public health investigator will communicate directly with the school to coordinate the response.

## **Containment, Response, and Control Plan for AAVB**

- Task force is responsible for establishing and enforcing all COVID-19 safety Protocols
- Brad Barrish is our Liaison to DPH. Dani Foltz-Smith is the Head of School and can also do reporting.

- All families and staff have been informed to stay home if experiencing any symptoms or were exposed to anyone now experiencing symptoms.
- All employees have been provided information regarding government sponsored sick days as related to COVID: <https://www.labor.ca.gov/coronavirus2019/#chart>
- If any member of the community (faculty, staff, students, or visitors) tests positive for or has symptoms of Covid-19:
  - Any community member with a temp of 100.1 or higher will need to stay home
  - Symptom checklist for each community member daily- if any symptoms, must stay home. (Fever, runny nose, new cough, exposure to anyone with COVID)
- If anyone in the home tests positive, the learner must stay home
- If any community member comes into contact with someone who has tested positive (within 6 ft for more than 15 minutes), that learner is considered a close contact and must follow the close contact protocol:  
<http://publichealth.lacounty.gov/acd/ncoronavirus2019/covidquarantine/>
- Adult visitors and staff who screen positive for any symptoms at entry or who report symptoms at any point during the school day are instructed to return home and test.
- Students who screen positive at entry or who report symptoms at any point during the school day will be given a clean mask and accompanied to our empty classroom where they can remain while arrangements are made for their return home.
- The COVID-19 Compliance Team (task force) is informed of any positive screening result in the school and initiates the **School Exposure Management Plan consistent with DPH directives** (See above and below)
- Screening of adults and of middle and high school age students includes a question about close contact with anyone at home, school or elsewhere that the individual has been told has tested positive for COVID19.

**Measures are in place to limit risk of infection due to visits by individuals other than staff and students.**

- Visits to the school by individuals other than staff and students are avoided whenever feasible. Parents of enrolled students are encouraged to conduct business with school personnel remotely when possible.
  
- Visitors to the school other than parents of enrolled students are limited to those who are essential for the school's operation or recruitment. Visitors are by appointment only and are pre-registered in a visitor log that includes a visitor's name, phone number and email address. Visitors are instructed to come to their appointments alone. If a visitor must be accompanied by another person (e.g., for translation assistance, or because the visitor is a minor, or has minor students) their information is captured in the visitor log.
  
- Movement of visitors within the school is limited to designated areas such as the reception or lobby area, offices, conference or meeting rooms, and public rest rooms to the extent feasible.
  
- Portable, high efficiency air cleaners will be in each classroom
  
- All Staff will have access to masks, shields, gloves, soap/water, hand sanitizer, and cleaning supplies at all times (Provided by the school)
  
- Hand Sanitizer will be at building entrances and exits, stairway entrances, and all classrooms (Ethyl alcohol- based only)
- Staff has been briefed about the dangers of isopropyl alcohol. If there is any reason to believe a student has ingested this kind of hand sanitizer, they will call poison control at 800-222-1222.
  
- Testing is available at the urgent care by school and through many other local locations. Guides and Eagles will test weekly.
  
- All face coverings should be washed daily if cloth masks. We recommend wearing medical grade masks.

- All high touch areas or supplies will be cleaned daily.
- Cleaning supplies will be available in all classrooms and the bathrooms.
- If we are required to close for any reason, our fully remote learning plan is ready to go.

### **Drop off/Pick up**

- Eagles Temp checked as they get out of car. All Staff and Eagles are screened for symptoms
- Any Eagle with a temp of 100.1 or higher will need to stay home
- Eagles and Staff shall wash hands or use hand sanitizer upon arriving at school.

### **Day to Day Operations, Studio Set up and Supplies**

- All windows will be open all day. Eagles should bring a sweater in case they get cold- we will not close any windows.
- Masks are optional, but recommended.
- Social distancing when possible.
- No sharing of chargers or headphones.
- Backpacks, jackets, etc all stored at desks and not touch each other's belongings.

- Hand Sanitizer in multiple places around each room.
- As much outside time as possible. Wifi outside, pop up tents, and additional seating outside.
- All sports equipment will be disinfected daily.
- Eat outside as much as possible- almost always.
- We will be creative about all the ways we can use our space and give Eagles lots of opportunities to work “away” from each other
- Eagles and Guides will be given multiple opportunities throughout the day to wash their hands... in addition to scheduled time when arriving, any time they use the restroom, before and after lunch, and after all outside play time.

## **Cleaning**

- High touch areas cleaned daily
- Desks are cleaned every day.
- Bathrooms will be cleaned daily- deep cleaning will occur when learners are not present to allow for time to air out.
- All cleaning supplies are on the approved EPA list
- All disinfecting cleaning supplies are kept out of reach of students.
- School is providing gloves and extra masks for cleaning times.

- Windows and classroom doors will be open all day

## **PPE**

- We have extra masks and gloves at school for anyone who needs them
- Parents should send 2 masks to school each day.
- We have kn95 masks for staff and learners who need them.

## **Health and Other Policies**

- All state and county posters printed and hung around building and studio:
  - Masks Recommended
  - Alert everyone to keep physically distanced
  - Reminder to wash hands
  - Reminder to use hand sanitizer regularly
  - Reminder to not enter the facility if experiencing any symptoms or known exposure.

- All social media will be updated regularly with the reminder of the above
- Contract with parents for keeping their Eagles home with ANY symptom.

## **Remote Options**

- We understand that each family has a different risk tolerance, and have full respect for that. We will continue to offer remote learning if we have any cases at school. While this is not ideal for our program, we will work to find the best ways to incorporate those who are learning at home with those in the studios.

\*\*\* We do not have locker rooms, sport teams, choir, nurses office, front desk, or buses

\*\*\* Our "space" refers to 4 classrooms, a hallway between classrooms, bathrooms, and outside space. \*\*\* We do not have any vulnerable employees or staff (over the age of 65)

## **Latest Guidelines we are following**

### **Exposurement Guidelines:**

[http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/ExposureManagementPlan\\_K12Schools.pdf](http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/ExposureManagementPlan_K12Schools.pdf)

### **Education Tool Kit:**

[http://ph.lacounty.gov/acd/ncorona2019/EducationToolkit/tk12/?utm\\_content=&utm\\_medium=email&utm\\_name=&utm\\_source=govdelivery&utm\\_term=#case](http://ph.lacounty.gov/acd/ncorona2019/EducationToolkit/tk12/?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=#case)

**Decision Pathways:**

<http://publichealth.lacounty.gov/media/Coronavirus/docs/education/ScreeningEducationSettings.pdf>

**Isolation Orders:**

<http://publichealth.lacounty.gov/acd/ncorona2019/covidisolation/>

**Instructions for Close Contacts:**

<http://publichealth.lacounty.gov/acd/ncorona2019/covidquarantine/>

**LA Public Health Site Map**

<http://www.lapublichealth.org/acd/ncorona2019/sitemap/>